

**Park and Recreation Department - Open Space Division
Maintenance Assessment Districts Program
Summary of Fiscal Year 2013 (07-01-12 to 06-30-13) Budget**

**Mira Mesa Maintenance Assessment District
Fund 200037**

**DRAFT
11/30/2011**

	FY 2011 Est. Actuals	FY 2012 Estimate	FY 2013 Proposed
Full-Time Equivalent/Grounds Maintenance Manager (Contract Administrator)	0.90	0.90	0.90
<u>District Personnel Costs</u>			
Total GMM Labor & Fringe	\$ 94,095.71	\$ 93,181.00	\$ 93,181.00
<u>District Non-Personnel Costs</u>			
Supplies (Miscellaneous)	\$ -	\$ 2,600.00	\$ 2,600.00
Flags	\$ 988.72	\$ 2,000.00	\$ 2,000.00
Services (Contracts)			
Misc Prof/Tech Service - Monument Sign (repair/replacement if needed)	\$ -	\$ 16,000.00	\$ 16,000.00
Maint.-Bldg/Rds & Equip. - Slurry Sealing of Asphalt Medians	\$ -	\$ 61,950.00	\$ -
Landscape Maintenance Contract (Brewer Lawn Maint. - Expires 10/31/2012)	\$ 347,380.37	\$ 375,539.00	\$ 390,560.00
Landscape Median Projects	\$ 122,593.03	\$ 300,000.00	\$ 300,000.00
Landscape Irrigation Cabinets	\$ -	\$ 13,000.00	\$ 13,000.00
Tree Trimming Services	\$ 5,518.93	\$ 50,000.00	\$ 30,000.00
Other Miscellaneous Services	\$ 3,506.35	\$ 8,600.00	\$ 8,600.00
Water / Storm Drain / Electrical	\$ 133,707.86	\$ 153,453.00	\$ 154,769.70
Special Districts Administration	\$ 58,320.01	\$ 62,254.00	\$ 62,254.00
Vehicle Usage & Assignment	\$ 5,176.32	\$ 6,666.00	\$ 6,999.30
Subtotal Non-Personnel Costs	\$ 677,191.59	\$ 1,052,062.00	\$ 986,783.00
 TOTAL EXPENSES	 \$ 771,287.30	 \$ 1,145,243.00	 \$ 1,079,964.00
<u>District Revenues & Reserves</u>			
Special Assessments	\$ 643,374.80	\$ 653,271.00	\$ 653,271.00
Interest Earnings	\$ 8,333.78	\$ 5,704.47	\$ 3,469.90
City Contributions			
Environmental Growth Fund (1)	\$ 19,767.00	\$ 19,767.00	\$ 19,767.00
Gas Tax Fund (2)	\$ 106,307.00	\$ 79,268.00	\$ 79,268.00
General Fund (Library)	\$ 7,225.00	\$ 7,225.00	\$ 7,225.00
TOTAL REVENUE	\$ 785,007.58	\$ 765,235.47	\$ 763,000.90
<u>District Reserves</u>			
Beginning Fund Balance	\$ 1,175,438.22	\$ 1,189,158.50	\$ 809,150.97
Change in Fund Balance	\$ 13,720.28	\$ (380,007.53)	\$ (316,963.10)
Year End Operating Reserves	\$ 1,189,158.50	\$ 809,150.97	\$ 492,187.87
<u>Target Reserves</u>			
Minimum Reserve: 10% of Operating Budget	\$ 77,128.73	\$ 114,524.30	\$ 107,996.40
Maximum Reserve: Six Months Operating Budget	\$ 385,643.65	\$ 572,621.50	\$ 539,982.00
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Assessment Rate (per EBU)			
Zone 1	\$ 10.00	\$ 10.00	\$ 10.00
Zone 2	\$ 10.00	\$ 10.00	\$ 10.00
Zone 3	\$ 103.52	\$ 103.52	\$ 103.52
Number of Equivalent Benefit Units (EBU)			
Zone 1	35,650.52	35,614.52	35,614.52
Zone 2	5,336.20	5,336.20	5,336.20
Zone 3	2,353.71	2,353.71	2,353.71
Maximum Authorized Assessment Rate (per EBU)			
Zone 1			\$ 11.94
Zone 2			\$ 11.94
Zone 3			\$ 104.80

(1) The Mira Mesa Maintenance Assessment District receives funds from the Environmental Growth Fund which provides for the maintenance of medians (in accordance with Resolution R-265842 adopted on June 2, 1986, and City Manager's Report 086-114).

(2) City Contributions in Fiscal Year 2013 are subject to change pending Council approval of new rate per square foot/acreage.